



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
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BIOGRAPHY

Kathryn M. Medina



Kathryn Medina serves as the Executive Director of the Chief Human Capital Officers Council at OPM. The Council is charged with advising and coordinating the activities of members' agencies on such matters as the modernization of human resources systems, improved quality of human resources information, and legislation affecting human resources operations and organizations. As Executive Director, Ms. Medina oversees the activities of the Council, and works with its members and other stakeholders throughout government, to support its mission and implementation of its objectives.

Ms. Medina has over fourteen years of experience in human resources and legal administration, with a focus on Organizational and Human Resource Development. She joins OPM from the global law firm of Paul, Hastings, Janofsky & Walker, where she managed the human resources department in the Washington, DC office. Her work at Paul Hastings focused on the strategic development and implementation of HR and administrative best practices, and the day to day oversight of human resources functions for the DC office of over 230 employees.

Prior to her time at Paul Hastings, she spent over 8 years managing law firms in Washington, DC and Chicago. During that time, she was responsible for building, supporting and directing administrative systems that included Human Resources, Finance, Business Development and Facilities management. In 2004, she earned her CLM (Certified Legal Manager) certification, the highest industry distinction for a legal administrator. She has been a member of the ALA (Association of Legal Administrators) since 2006. In 2009 she chaired the Media and Communications Committee of the Capital Chapter of the ALA. As Chair, she was the Editor-in-Chief for the Capital Connection, the Chapter's award-winning newsletter.

Ms. Medina holds a Bachelor of Science in Business Administration, and she earned her Master of Education in Global Human Resource Development from the University of Illinois at Urbana-Champaign. She holds her Senior Professional in Human Resources (SPHR) certification through the HR Certification Institute. She is a member of the Society for Human Resource Management (SHRM) and the Academy of Human Resource Development. She is also on the Executive Advisory Committee of the Interagency Resource Management Conference (IRMCO).