



Benefits Administration Letter

Number: 04-408

Date: November 19, 2004

Subject: 2005 FEHB Guide Rider Information

Due to an overwhelming request for the FEHB Guides, attached is the 2005 FEHB Guide Rider. Your agency should also receive the rider through regular printing officer channels. Agencies may order the publications on the attached list by riding the U.S. Office of Personnel Management's requisition. Field and regional offices should submit your requirements to your department or agency Washington, DC, area headquarters printing office before **November 19, 2004**. In order to provide products to our customers in a timely manner, this cutoff date will not be extended. The estimated ship date is **December 6, 2004**.

Attachment

Frank D. Titus
Assistant Director
for Insurance Services

2005 FEHB Guide RIDER INFO

The U.S. Office of Personnel Management (OPM) is offering printed copies through the rider system of the following publications: Guide to Federal Employees Health Benefits Plans for Federal Civilian Employees (RI 70-1); Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage (TCC) and Former Spouse Enrollees (RI 70-5); and Guide to Federal Employees Health Benefits Plans for Certain Temporary Employees (RI 70-8). **OPM does not stock supplies of any of the publications.** If you have any questions about this rider, please call (202) 606-0623.

The cutoff date for ordering items from this rider is **November 19, 2004**. In order to provide products to our customers in a timely manner, this date will not be extended. The estimated ship date is **December 8, 2004**.

These publications are available on our website at <http://www.opm.gov/insure/health/index.asp>. Since they can be downloaded and printed as needed, this may be a better alternative for items needed in smaller quantities.

The actual cost of items will vary depending on the various specifications and quantity; however, the most economical way of obtaining bulk quantities is to ride OPM's printing requisitions.

This is the revised November 2004 edition. The FEHB Guides provide summary information on the health plans participating in the FEHB Program, with information on the plans available in each state, rates, benefits, accreditation, and quality indicators. They also provide information on program features and enrollment instructions.

**RI 70-1,
Guide to Federal Employees
Health Benefits Plans: For
Federal Civilian Employees**

This 84 page self covered publication is 216 x 280 mm (8 1/2" x 11") and is printed in one color ink, blue (PMS 287), on white sub. 50 offset book stock with a self cover. The estimated printing cost is approximately \$.37 per copy.

**RI 70-5,
Guide to Federal Employees
Health Benefits Plans: For
Temporary Continuation of
Coverage (TCC) and former
Spouse Enrollees – Individuals
Eligible To Enroll For: TCC or
Coverage under the spouse
equity law or similar statutes
providing coverage to former
spouses**

This 88 page self covered publication is 216 x 280 mm (8 1/2" x 11") and is printed in one color ink, green (PMS 340), on white sub. 50 offset book stock with a self cover. The estimated printing cost is approximately \$.39 per copy.

**RI 70-8,
Guide
to Federal Employees
Health Benefits Plans: For
Certain Temporary Employees
– Those eligible to enroll in the
FEHB Program under 5 U.S.C.
8906a**

This 88 page self covered publication is 216 x 280 mm (8 1/2" x 11") and is printed in one color ink, blue (PMS 287), on buff sub. 50 offset book stock with a self cover. The estimated printing cost is approximately \$.39 per copy.

Ordering, Cost Estimate and Distribution Information

Departments and agencies may order the publications listed in this issue by riding the OPM printing items indicated below. Field and regional offices should submit their requirements to their department or agency Washington, DC, area headquarters printing officer before the cutoff date shown.

Agencies may estimate costs by using the current GPO price list of printing services and the information given in the description of each publication. **PLEASE NOTE:** The U.S. Office of Personnel Management cannot provide agencies with the exact cost of the individual publications listed in this flyer. The cost agencies will pay is an actual production cost which varies greatly, depending on the various specifications of the publication, especially the quantity. Individual unit costs can vary significantly, usually decreasing as the total quantity printed increases. Since we are unable to estimate the total quantity that agencies will order, accurate estimates are nearly impossible to gauge.

OPM regrets this inconvenience; however, your agency headquarters printing officer may be able to assist you.

Agencies may order a bulk supply from GPO and make their own distribution to component offices or have GPO make the distribution (distribution list should be attached to the Standard Form 1 showing the number of copies to be sent to each address). ***The Unit of Issue is 25 per package, thus the smallest amount of an item that can be ordered is 25. The total quantity of your order for each item must be divisible by 25.***

NOTE: Field or regional activities should coordinate their requirements with their Washington, DC, area headquarters printing officer before submitting any paperwork. GPO will return all requisitions sent directly from field or regional offices.

| Item No. FY 2005 | Publication Title | ID Number | Refer to Edition | Cutoff Date to GPO (SF 1) |
|------------------------|-------------------|-----------|------------------|---------------------------|
|------------------------|-------------------|-----------|------------------|---------------------------|

PLEASE NOTE: OPM has discontinued listing requisition numbers; instead, we are asking you to refer to the item number and title when ordering these publications. Please substitute the item number in the requisition number space on the SF-1. Thank you for your observance of this important change.

| | | | | |
|------|--|---------|-------|----------|
| 1345 | FEHB Guide: For Federal Civilian Employees | RI 70-1 | 11/04 | 11/19/04 |
| 1346 | FEHB Guide: For TCC & Form Spouse Enrollees..... | RI 70-5 | 11/04 | 11/19/04 |
| 1347 | FEHB Guide: For Certain Temporary Employees..... | RI 70-8 | 11/04 | 11/19/04 |

Additional information on the publications listed in this issue, questions or suggestions regarding this **CRIS Rider**, may be obtained from the Center for Retirement and Insurance Service by calling (202) 606-0623.